

**CARSON TRUCKEE WATER CONSERVANCY DISTRICT**  
Public Hearing on Tentative Budget  
May 17, 2022

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**DIRECTORS:**

Todd Westergard  
John Capurro  
Mike Nevin  
John Enloe, (via Zoom)  
Ed James  
Ty Minor, (Via Zoom)  
Ernie Schank, (Via Zoom)  
Karen Baggett, (Via Zoom)

**ABSENT:**

Pete Olsen  
Tyler Henderson

**Staff**

Mary Pat Eymann

**GUESTS:**

Kayla Dowty, Tri Sage Consulting  
Chad Blanchard, FWM  
Dave Wathan, FWM, (Via Zoom)  
Pat Fritchel, FWM, (Via Zoom)  
Cynthia Esparanza, City of Reno

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**1. CALL PUBLIC HEARING ON THE TENTATIVE BUDGET TO ORDER**

**2. PRESENTATION, DISCUSSION AND APPROVAL OF THE 2022-2023 TENTATIVE BUDGET AS FINAL – Staff**

*A copy of the Tentative Budget was presented to the Directors and is available online (ctwcd.org) or at District Offices.*

- ❖ Director Nevin made a motion to approve the Tentative Budget as presented; seconded by Director Capurro; motion carried.

Director Westergard stated that there were a couple things that stood out to him: On page 1 there is a significant increase in the net proceeds of mines. Staff advised the Board that all the numbers are provided by the State Department of Taxation and must be used in the budget preparation. The Budget is prepared by the Auditors (Barnard, Vogler & Company). On page 5 to be mindful of the LGTA tax is estimated at a much smaller rate than the actual. This is always underestimated in budget projections. Director Westergard also stated that with the current inflation it may be that the District has to augment the budget due to rising costs in expenditures.

**3. ADJOURN PUBLIC HEARING**

**4. CALL REGULAR MEETING TO ORDER -**

President Westergard called the Regular meeting to order.

**5. PUBLIC COMMENT – None**

**6. APPROVE AGENDA –**

- ❖ Director Capurro made a motion to accept agenda as posted; seconded by Director Schank; motion carried.

**7. APPROVAL OF MINUTES, CHECKS WRITTEN AND FINANCIAL STATEMENTS –**

- ❖ Director James made a motion to approve the April 2022 Minutes; financial statements as submitted, and checks written on Bank of America #9739 – 9745 and Nevada State Bank 3134 – 3138; motion seconded by Director Nevin; motion carried.

**8. FEDERAL WATERMASTER'S REPORT – Chad Blanchard**

*A complete copy of the Water Report is available at District Offices or on the internet at [troa.net](http://troa.net).*

**9. TRFMA PRESENTATION – George Robinson, TRFMA Executive Director**

*A presentation from Mr. Robinson regarding what TRFMA given. The presentation is available at District offices.*

**10. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING ENCROACHMENT PERMITS AND REQUESTS – Kayla Dowty**

*See Engineer's Report*

**11. DISCUSSION AND POSSIBLE ACTION OF THE AMBROSE PARK DIVERSION AND POSSIBLE INVOLVEMENT OF THE DISTRICT – Kayla Dowty**

*See Engineer's Report*

**12. DISCUSSION AND POSSIBLE ACTION OF 2021-2022 PROJECT TO BE DETERMINED TO SUPPORT CITY OF RENO EROSION CONTROL PROJECT UNDER KUENZLI BRIDGET – Kayla Dowty**

*See Engineer's Report*

*Photos and a cost estimate breakdown were provided to the Board and available at District Offices.*

<b>Supplies and Equipment</b>			
Estimated Material Cost:		\$25,000.00	
Estimated Equipment Costs:			
Equipment Rental		\$12,500.00	
<b>Est. Total</b>		<b>\$37,500.00</b>	
<b>Estimated Labor:</b>			
<b>Quantity</b>	<b>Hrs.</b>		<b>Labor Cost</b>
Supervisor	1	25	\$1,731.00
MWIII	1	135	\$7,055.10
MWII	3	135	\$18,463.95
MWI	4	135	\$20,390.40
<b>Est. Total</b>		<b>\$47,640.45</b>	

<b>Total Est. Cost</b>	<b>\$85,140.45</b>
<b>Work Scope:</b>	
Installation of fractured river rock (24" - 36") under the Kuenzli and 2 <sup>nd</sup> Street bridges, north of the Truckee River. Work is estimated to take 15 working days and will include the following activities:	
☒ Removal of 2 trees. Tree stumps not completely removed as directed.	
☒ Construction of two temporary paths for equipment access.	
☒ Temporary removal and relocation of existing boulders. Necessary for access to the southern end of the work area.	
☒ Placement of approximately 1000 tons of rip rap 24" - 36".	
☒ Removal of access road; restoration of slopes to pre-work conditions.	
Notes: Fractured rock and rental equipment (2 mini excavators, 1 skid loader) to be ordered once funding for this project has been secured.	

Director Westergard asked what the time frame was. They are planning on doing it this year. Director Schank thought that the District should at least participate in the removal of the trees. Director Westergard stated that he had spoken with Ms. Dowty about this project and thought that the money could be spent in this fiscal year and that there is money left. Director James felt that it is a worthwhile project even if the budget had to be augmented. Director Baggett asked why the project was not presented when the grant application process was sent out by the District. Ms. Dowty advised that it was not identified as a project prior to when the grant applications were due.

- ❖ Director Capurro made a motion to approve up to \$37,500 to fund assistance of the project; seconded by Director James; motion carried.

**13. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING MAINTENANCE DEBRIS REMOVAL WORK, EMERGENCY DEBRIS/DEPOSIT REMOVAL WORK AND AUTHORIZATION FOR EXPENDITURES FOR SUCH WORK –Kayla Dowty**

*See Engineer's Report*

- ❖ Director Schank made a motion directing Ms. Dowty to draft a letter for Chairman Westergard to review, to WM in coordination with City of Reno and the Forester regarding the removal of the tree by the District and reminding WM of their requirements to keep their property clear of encroachments and that hazard trees it is their responsibility to address; seconded y Director Capurro; motion carried.

Director Enloe was concerned that WM might cut all the trees down and wondered if there is a way to ask them coordinate with the different interest groups on the River as to what they are doing? Ms. Dowty advised that they still need a "tree take" permit from the Reno Forester prior to any action.

Ms. Dowty advised that the removal of this tree would still be covered in the initial approval the Board gave for debris removal for the year.

**14. ENGINEER/CONSULTANT REPORT –Kayla Dowty**

*See Engineer's Report*

Ms. Dowty advised that she is working on a draft grant agreement for grant recipients. The draft has been sent to Attorney Bergin and she will follow up with him and then then forward to grantees.

**15. SUPERINTENDENT REPORT – Ron Penrose**

Mr. Penrose was not present.

**16. LEGAL COUNSEL REPORT – Leo Bergin**

Mr. Bergin was not present.

**17. SECRETARY/TREASURER REPORT – Mary Pat Eymann**

Nothing to report.

**18. PUBLIC COMMENT - None**

**19. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS**

**Future Agenda Item Requests:**

- None

**Board Comments:**

- Director James – On the Carson River now that it is considered navigable would have to have a general permit to allow any work to be done on the River. At the last meeting the USACE stated that no you are covered under a nationwide permit which was good news. The bad news was that State does not recognize that and you need to get a 401 permit. Now working with conservation districts on that.

**20. ADJOURNMENT -**

- ❖ There being no further business Director Capurro made a motion to adjourn the meeting; seconded by Director James; motion carried meeting adjourned.

**\*\*The next meeting will be the June 14, 2022, at 10:00 a.m.\*\***

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Todd Westergard,  
President

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Mary Pat Eymann,  
Secretary/Treasurer