

# CARSON TRUCKEE WATER CONSERVANCY DISTRICT

Regular Meeting  
September 13, 2022

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**DIRECTORS:**

Todd Westergard  
John Capurro  
Mike Nevin  
Ed James  
Ernie Schank (via Zoom)  
Karen Baggett  
Tyler Henderson  
Ty Minor (Via Zoom)

**ABSENT:**

Pete Olsen  
John Enloe

**Staff**

Mary Pat Eymann

**GUESTS:**

Kayla Dowty, Tri Sage Consulting  
Ron Penrose, Superintendent  
Chad Blanchard, FWM  
Leo Bergin, Attorney

**OTHER GUESTS:**

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**1. CALL REGULAR MEETING TO ORDER -**

President Westergard called the special meeting to order.

**2. PUBLIC COMMENT – None**

**3. APPROVE AGENDA –**

❖ Director Capurro made a motion to accept agenda as posted; seconded by Director Schank; motion carried.

**4. APPROVE MINUTES FOR JULY 12, 2022, AND SPECIAL MEETING OF AUGUST 23, 2022, FINANCIAL STATEMENTS AS SUBMITTED AND CHECKS WRITTEN AS SUBMITTED –**

❖ Director Capurro made a motion to approve the minutes and financials as submitted; seconded by Director Nevin; motion carried.

**5. WATER MASTERS REPORT AND DISCUSSION – Chad Blanchard**

*A complete copy of the Water Report is available at District Offices or on the internet at troa.net.*

**6. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING ENCROACHMENT PERMITS AND REQUESTS – Kayla Dowty**

- a) **Request by NDOG for District Board authorization to work in the flood channel between November 1 and June 30 as required by USACE issued 408 Encroachment Permit No. 18-2**

*See Engineer's Report*

NDOT is requesting for permit 18-02 for the SBX project to get permission to work in the River from November 1, 2022 – June 30, 2023. A letter has been sent (available at District offices) requesting this. The District has authorized this in the previous 2 years with several requirements. The requirements are: 1. Item 6 of the permit requires they completely demobilize from the flood way anytime there is an event predicted to exceed

8,000 cfs and that they are 100 percent responsible for monitoring this and equipment shall be removed within 24 hours. They are responsible for all damages that may occur as a result of work within the flood channel.

- ❖ Director Capurro made a motion authorizing a letter be sent to NDOT, Ames and Q&D allowing them to do work within the flood channel during flood season per the conditions outlined; seconded by Director Nevin; motion carried.

**7. DISCUSSION AND POSSIBLE ACTION OF THE AMBROSE PARK DIVERSION AND POSSIBLE INVOLVEMENT OF THE DISTRICT – Kayla Dowty**

*See Engineer's Report*

**8. DISCUSSION AND POSSIBLE DIRECTION TO STAFF OF THE EXTENSION OF THE LEASE FOR THE OFFICE LOCATED AT 1005 TERMINAL WAY, SUITE 150 – Staff**

The current lease expires March 2023 but per the lease the District is required to contact prior to the expiration, around December of 2022. The District splits the rent with the Washoe District and currently is paying \$1,514.34 every other month. Staff did have a discussion with the owner regarding a possible lease extension and the rent would be raised approximately 3% per year.

- ❖ Director Schank made a motion to approve staff to contact the owners of the building to begin negotiations of extending the lease; seconded by Director James; motion carried.

**9. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING MAINTENANCE DEBRIS REMOVAL WORK, EMERGENCY DEBRIS/DEPOSIT REMOVAL WORK AND AUTHORIZATION FOR EXPENDITURES FOR SUCH WORK – Kayla Dowty**

Time for the debris removal cycle maintenance. In June and July the annual River inspection was completed and a number of things have been identified as needing to be removed. Ms. Dowty is requesting authorization for \$60,000 for the upcoming debris removal season. The work will be split up between 2-3 contractors so as not to have to go to bid.

- ❖ Director James made a motion to approve \$60,000 for the debris removal project; seconded by Director Baggett; motion carried; motion carried.

**10. ENGINEER/CONSULTANT REPORT –Kayla Dowty**

*See Engineer's Report*

The 408 national permissions group put on a 408-listening session. Generally, the complaints are the same from other organizations. There is a new program leader at the Federal level who Ms. Dowty felt was very engaged and hopefully things will move a little smoother. All the groups complained about the lack of Federal funding. The District will reach out to the Congressional Delegation, specifically Mark Amodei to address the problem.

**11. SUPERINTENDENT REPORT – Ron Penrose**

Nothing to report.

**12. LEGAL COUNSEL REPORT – Leo Bergin**

Nothing to report.

**13. SECRETARY/TREASURER REPORT – Mary Pat Eymann**

Nothing to report.

**14. PUBLIC COMMENT - None**

**15. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:**

**Future Agenda Item Requests:**

- None

**Board Comments:**

- Director Schank – requested possible additional microphones with the Zoom. Staff is looking into improving this.
- Director Baggett asked if anyone has heard from the Governor’s office regarding the appointments. Director Westergard is going to contact the Governor’s office.
- Director James – has scanned some of the old audit reports and if anyone wants them they are available.

**16. ADJOURNMENT -**

- ❖ There being no further business Director Baggett made a motion to adjourn the meeting; seconded by Director Schank; motion carried meeting adjourned.

**\*\*The next meeting will be the October 11, 2022, at 10:00 a.m.\*\***

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Todd Westergard,  
President

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Mary Pat Eymann,  
Secretary/Treasurer