

CARSON TRUCKEE WATER CONSERVANCY DISTRICT

Annual
November 8, 2022

DIRECTORS:

Todd Westergard
John Capurro
Mike Nevin
John Enloe
Ernie Schank
Karen Baggett (via Zoom)
Ty Minor (Via Zoom)
Pete Olsen (Viz Zoom)

ABSENT:

Ed James
Tyler Henderson

Staff

Mary Pat Eymann

GUESTS:

Kayla Dowty, Tri Sage Consulting
Ron Penrose, Superintendent
Leo Bergin, Attorney
Chad Blanchard, FWM
David Schaper, Barnard Vogler

OTHER GUESTS:

1. CALL REGULAR MEETING TO ORDER -

President Westergard called the meeting to order.

2. PUBLIC COMMENT – None

3. APPROVE AGENDA –

- ❖ Director Schank made a motion to accept agenda as posted; seconded by Director Nevin; motion carried.

4. DISCUSS AN APPROVE DRAFT FINANCIAL AUDIT FOR FY 2021-2022 – David Schaper, Barnard Vogler & Co.

A copy of the financial audit was provided to the Board and is available at District offices and on the website.

- ❖ Director Enloe made a motion to approve the financial audit for FY2021-22; seconded by Director Schank; motion carried.

5. APPROVE MINUTES FOR October 11, 2022, FINANCIAL STATEMENTS AND CHECKS WRITTEN AS SUBMITTED –

- ❖ Director Capurro made a motion to approve the minutes and financials as submitted; seconded by Director Schank; motion carried.

6. WATER MASTERS REPORT AND DISCUSSION – Chad Blanchard

A complete copy of the Water Report is available at District Offices or on the internet at troa.net.

7. NOMINATION AND ELECTION OF OFFICERS (CHAIRMAN, VICE CHAIRMAN AND SECRETARY/TREASURER) 4-YEAR TERMS

- ❖ Director Nevin made a motion to keep the officers the same as they currently; seconded by Director Enloe; motion carried.

Chairman – Todd Westergard

Vice-Chairman – Ernie Schank

Secretary/Treasurer – Mary Pat Eymann

8. REVIEW, DISCUSSION AND POSSIBLE CHANGES TO DISTRICT BY-LAWS –

The last changes to the District By-Laws were in 2013 and in November 2018 were re-approved with no changes. The Board would like this to be carried to next meeting after they have a chance to review current By-Laws.

9. UPDATE, DISCUSSION AND DIRECTION TO STAFF ON THE EXTENSION OF THE LEASE FOR THE OFFICE AT 1005 TERMINAL WAY, SUITE 150 – Staff

The lease extension is for a 5 years period. Based on the current FMV lease rate, the landlord is proposing the lease rate will remain unchanged in Year 1 of the extension. The lease rate will then increase on each anniversary date (April 1 of each year). The breakdown would be the following:

Year 1: \$1,514.34/mo.- beginning April 1, 2023

Year 2: \$1,582.49/mo.- beginning April 1, 2024

Year 3: \$1,653.70/mo.- beginning April 1, 2025

Year 4: \$1,728.12/mo.- beginning April 1, 2026

Year 5: \$1,805.88/mo.- beginning April 1, 2027

- ❖ Director Schank made a motion to approve the lease extension; seconded by Director Capurro; motion carried.

10. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING ENCROACHMENT PERMITS AND REQUESTS – Kayla Dowty

See Engineer's Report

11. DISCUSSION AND POSSIBLE ACTION OF THE AMBROSE PARK DIVERSION AND POSSIBLE INVOLVEMENT OF THE DISTRICT – Kayla Dowty

See Engineer's Report

12. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING MAINTENANCE DEBRIS REMOVAL WORK, EMERGENCY DEBRIS/DEPOSIT REMOVAL WORK AND AUTHORIZATION FOR EXPENDITURES FOR SUCH WORK – Kayla Dowty

See Engineer's Report

13. ENGINEER/CONSULTANT REPORT – Kayla Dowty

See Engineer's Report

14. SUPERINTENDENT REPORT – Ron Penrose

Nothing to report.

15. LEGAL COUNSEL REPORT – Leo Bergin

Nothing to report.

16. SECRETARY/TREASURER REPORT – Mary Pat Eymann

Nothing to report.

17. PUBLIC COMMENT - None

18. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:

Future Agenda Item Requests:

1. District By-Laws (item #8)
2. Grant Applications
3. Channel capacity

Board Comments:

- Director Enloe – TMWA will be installing the second Portland Lu at John Champion Park by the end of the year.

19. ADJOURNMENT -

There being no further business Director Schank made a motion to adjourn the meeting; seconded by Director Enloe; motion carried meeting adjourned.

****The next meeting will be the December 12, 2022, at 10:00 a.m.****

Todd Westergard,
President

Mary Pat Eymann,
Secretary/Treasurer