

CARSON TRUCKEE WATER CONSERVANCY DISTRICT

Regular Meeting
December 12, 2023

DIRECTORS:

Todd Westergard
John Capurro
Mike Nevin
Karen Baggett (Zoom)
Ed James
Ernie Schank
John Enloe (Zoom)

ABSENT:

Pete Olsen
Ty Minor
Tyler Henderson

OTHER:

Kayla Dowty, Engineer
Leo Bergin, Attorney
Chad Blanchard, FWM office

GUESTS:

Staff

Mary Pat Eymann

1. CALL THE REGULAR MEETING TO ORDER, DETERMINATION OF QUORUM

President Westergard called the regular meeting to order, quorum present.

2. PUBLIC COMMENT – None

3. APPROVE AGENDA –

No changes to posted agenda.

4. APPROVE MINUTES FOR NOVEMBER 14, 2023, FINANCIAL STATEMENTS AND CHECKS WRITTEN AS SUBMITTED –

- ❖ Director Capurro made a motion to approve the minutes and Financial Statements as submitted; seconded by Director Nevin; motion carried.

5. WATER MASTERS REPORT AND DISCUSSION – Chad Blanchard

A complete copy of the Water Report is available at District Offices or on the internet at troa.net and the SNOTEL report at wcc.sc.egov.usda.gov/reports/SelectUpdateReport.html

6. DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE GRANT REQUIREMENTS AND 2024-2025 GRANT WINDOW – Kayla Dowty

Per the District policy grant applications would be due January 31, 2024. Does it make sense to open the grant window due to the Riverside Drive issues? The proposal from JUB for the conceptual design for the Riverside project is \$60,000.

Agenda items 6 and 7 were combined as the grant funding will be determined on the possible money the District will spend on the Riverside Drive Inundation project.

Engineer Dowty advised the Board she had a great meeting with the City of Reno and TRFMA regarding who is

going to do something about the Riverside Dr. issue. Whose responsibility is this and how can CTWCD help and understand how the City is going to provide an assurance that the work will get done. There are a lot of questions about how and what the SCOPE of the project will look like and expense. This would be information received from JUB by means of the “conceptual design” that CTWCD is willing to invest in and provide if we can get assurances from both the City and TRFMA for implementing the plan. Ms. Dowty advised them that the District does not have enough funding to be able to do the project on its own.

TRFMA has been working for years on a HEC RAS model which has just been released and has volunteered to have his consultants look at the model and determine how tall the wall needs to be. The City of Reno does understand the importance and that they have a lot of liability, and they also want to see the project get completed. The City wants to do an overall River plan which would include clean up and improvements along the River which could include the Riverside Dr wall. Discussion on when the project could be completed – design in 2024 and mid to late 2025 project completion.

Ms. Dowty’s recommendation is to hold off for now on the JUB conceptual design because a lot of what it included will be done by the TRFMA input and their consultants. There will be a follow-up meeting in late January 2025 with the same group to look at what TRFMA found and then decide what the next steps are. At that time the District could offer to help fund the design effort or help fund a specific portion of the construction.

Discussion:

Director Westergard – if we set aside \$60,000 for possible JUB design and commit \$37,000 to Douglas Co for the emergency project how much is left for grants. The total amount in the budget for “projects to be determined” is \$173,000 leaving \$76,000.

Director James – would really like to see strategic planning for what ultimately our goals are. We have collected a lot of money over the years. That would help in understanding what the District wants to do in the future.

Director Schank – In analyzing the granting of money feels a lot of the agencies come to Carson Water SubConservancy District (CWSD) and CTWCD and we are really drawing out of the same pocket. As Mr. Schank thought about that he wondered if maybe what we ought to do is give the same percentage we received from Districts in taxes along the Carson River back to CWSD and let them distribute it. That way CTWCD can concentrate with other monies we get from this area on the Truckee River. The details would have to be worked out as far as covering general operating expenses and project specifications.

Director Westergard – the discussion regarding the need for a workshop can be continued and covered under future agenda items. For now, the discussion is whether to open up the grant window using the remaining funds of \$76,000.

Director Enloe – can we delay the opening up of the grant window until after the strategic planning meeting?

Attorney Bergin – advised that in reference to having “too much money” when that was done the District set aside a certain amount of money for emergencies and believes that the amount needs to be raised.

Director Westergard – does not disagree with the concept of planning but does resist delaying the grants and would like to open with \$75,000 this grant cycle.

Motion:

- ❖ Director Schank made a motion to open the grant window and send out notification that the District has the amount of \$75,000 with applications due January 31, 2024; seconded by Director Capurro motion carried.

➤ Director James left the meeting at 10:46 a.m.

Engineer Dowty inquired about changing the language of the grant application as far as public vs private lands and a minimum design flow. The 2 river systems are very different and possibly it would be easier to have CWSD determine design parameters.

Director Schank – any bank stabilization is on private lands.

Engineer Dowty – Truckee projects are City owned, and the Carson River is different. Add is the land on private or public property may be added to applications.

Director Schank– have the applicants state whether private or public property, if private land what contributions they are going to make and what design flow is the project being made to. This would be added to consideration for applications.

- ❖ Director Schank made a motion to modify the above motion to state that NO amount be listed on the notification and that Engineer Dowty add to the applications the 3 questions of – 1. Is the project on public or private lands, 2. If on private lands what contributions are the landowners willing to make and, 3. What is the design flow the project is being made to be reviewed by Chairman Westergard; seconded by Director Capurro; motion carried.

7. DISCUSSION AND POSSIBLE ACTION OF THE RIVERSIDE DRIVE INUNDATION AND POSSIBLE INVOLVEMENT OF THE DISTRICT –

Discussed with agenda item #6

See Engineer's Report

Superintendent Report regarding complete information regarding this issue was provided previously and available at District offices.

8. DISCUSSION AND POSSIBLE ACTION REGARDING THE REQUEST FOR EMERGENCY FUNDING DUE TO FLOOD DAMAGE NEAR THE CARSON VALLEY GOLF COURSE. – Director James

Mr. Wilkinson provided the Board information packet regarding the request for emergency funding, the packet is available at District offices.

Chairman Westergard advised that Douglas County met and has agreed to the funding and agreed to accept our funds to then be distributed for the emergency flood project. We are just waiting for a formal request from Douglas County.

Director Westergard also advised that a letter was sent to the owner of the golf course advising him that the District was giving \$37,000 to the County for the project and that the golf course is urged to assist as well.

9. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING ENCROACHMENT PERMITS AND REQUESTS – Kayla Dowty

See Engineer's Report

Kayla has a regularly scheduled meeting with USACE which has proved to be very beneficial.

10. DISCUSSION AND POSSIBLE BOARD DIRECTION REGARDING MAINTENANCE DEBRIS REMOVAL WORK, EMERGENCY DEBRIS/DEPOSIT REMOVAL WORK AND AUTHORIZATION FOR EXPENDITURES FOR SUCH WORK – Kayla Dowty

See Engineer's Report

11. ENGINEER/CONSULTANT REPORT –Kayla Dowty

See Engineer's Report

- Director Baggett left the meeting at 11:04 a.m.
- 11:05 a.m. - Meeting was recessed for Chairman Westergard and Engineer Dowty to sign notarized documents.
- 11:09 a.m. - Meeting resumed with NO Quorum present.

12. LEGAL COUNSEL REPORT – Leo Bergin

Nothing to report.

13. SECRETARY/TREASURER REPORT – Mary Pat Eymann

Nothing to report.

14. PUBLIC COMMENT - None

15. BOARD COMMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS:

Future Agenda Item Requests: 1. A subcommittee will be appointed, and findings brought forward to the Board for future Board consideration.

Board Comments:

16. ADJOURNMENT -

There being no further business the meeting was adjourned.

**Next meeting
REGULAR MEETING
January 9, 2024, at 10:00 a.m.**

Todd Westergard,
President

Mary Pat Eymann,
Secretary/Treasurer